



MALAWI REVENUE AUTHORITY
Customs & Excise Division

ASYCUDA USER APPLICATION FORM

TO: Commissioner, Customs & Excise Division

Attn: Manager, Systems & Procedures

This form has 3 pages

PART A: TO BE COMPLETED BY APPLICANT

I/We wish to apply for registration as a user/users of the Customs Automated System (ASYCUDA) and to this effect I/We provide the following details:

I/We wish to be registered as a user/users of:
a) ASYCUDA++ Stations:
b) ASYCUDA World Stations:

I. IDENTIFICATION OF COMPANY/INSTITUTION APPLYING FOR REGISTRATION

A. **COMPANY** (Customs Agency, Bonded Warehouse, Container Terminal, Importer, Exporter, OGA, Others)

Name:	TPIN:
Business Physical Address:	DECLARANT CODE:
Postal Address:	
Email:	Telephone:
NOTE: All companies applying for registration must provide names of each individual who will be using the Customs Automated System (ASYCUDA) and include their details under part B, below:	

B. **INDIVIDUALS** (Employees of company in (A) above, who should be given access to the system)

1. Name: Position: Email Address: Mobile Phone No.:	2. Name: Position: Email Address: Mobile Phone No.:

3. Name: Position: Email Address: Mobile Phone No.:	4. Name: Position: Email Address: Mobile Phone No.:

NOTE: ATTACH PASSPORT SIZED PHOTOES AND VB4 FORM FOR THE APPLICANTS IN (B) ABOVE

II. TECHNICAL REQUIREMENTS FOR REGISTRATION AS A USER FOR ASYCUDA WORLD

I/We wish to confirm that the computers (Desktops/Laptops) and other equipment that I/We use with ASYCUDA comply with following minimum specifications (Please indicate "Yes" or "No" in the box next to each item)		
	YES	No
Hardware:		
a) Minimum Corei5 Processor	<input type="checkbox"/>	<input type="checkbox"/>
b) Minimum 2GD RAM	<input type="checkbox"/>	<input type="checkbox"/>
c) Minimum 250 GB Hard Drive	<input type="checkbox"/>	<input type="checkbox"/>
d) Minimum 128 MB Video Memory	<input type="checkbox"/>	<input type="checkbox"/>
e) Recommended 17 inch TFT 1280 x 1024 Monitor	<input type="checkbox"/>	<input type="checkbox"/>
f) LaserJet or Deskjet Printer	<input type="checkbox"/>	<input type="checkbox"/>
Software:		
g) Recommended Java Version Installed	<input type="checkbox"/>	<input type="checkbox"/>
Scanned Document Format:		
h) Scanner with PDF, PNG format dpi: 300	<input type="checkbox"/>	<input type="checkbox"/>
I/We also wish to confirm that we have among our staff or we can call upon:		
i) A qualified IT person to deal with any ASYCUDA technical matters		<input type="checkbox"/>

